

## Romania-Alexandru Ioan Cuza University –Cairo University

**Erasmus + KA 1 - Call for applications**

دعوة مفتوحة

**Deadline 11 March 2016**

### Scholarships on offer

The fields of study available for each Partner University are those foreseen in the [Erasmus+ signed bilateral agreements](#).

From the Partner Country to Iasi

B - Bachelor ; M - Master ; D - Doctorate ; STA - Teaching Staff ; STT - Administrative Staff

Country	Scholarships available for the 2nd Call (January/February 2016)				
	B	M	D	STA	STT
Egypt	0	0	1	2	0

### Eligibility (Who may apply?)

Erasmus+ mobilities managed by *Alexandru Ioan Cuza* University of Iasi are available for:

1. Students and staff of one of our [Partner universities](#) interested in performing a study/ teaching/ training mobility in *Alexandru Ioan Cuza* University of Iasi.
2. Students and staff of *Alexandru Ioan Cuza* University of Iasi interested in performing a study/ teaching/ training mobility in one of our [Partner universities](#).

!!! Please note that according to the Erasmus+ Programme regulations, mobility flows of students and staff between Partner Countries universities are not eligible.

For more details on the eligibility criteria for students and staff applying for Erasmus+ mobility, please check the [Erasmus+ Programme Guide](#).

If you are interested in an academic mobility (study/ teaching/ training) to/ from a university which is not listed among the [Partners](#) of *Alexandru Ioan Cuza* University of Iasi, please contact us at [erasmusplus@uaic.ro](mailto:erasmusplus@uaic.ro).



## Mobility levels and duration

The Erasmus+ mobility scheme foresees mobilities at the following levels:

**Bachelor** - for students currently enrolled in a Bachelor study programme and who will also be enrolled in a Bachelor programme at the time when the mobility is performed. The Erasmus+ bachelor mobility may be performed at the latest during the last semester of your bachelor studies.

Bachelor students must be enrolled at least in the second year of their higher education studies when the Erasmus+ mobility is performed. The Erasmus+ study mobility may **not** be performed during the first year of Bachelor studies.

**Master** - for students currently enrolled in a Master's study programme and who will also be enrolled in a Master's programme at the time when the mobility is performed. The Erasmus+ master mobility may be performed at the latest during the last semester of your master studies.

The duration of the Bachelor and Master mobility will be of one semester (according to the exact dates of the semester in each host university).

**Doctorate** - for students currently enrolled in a Doctoral study programme and who will also be enrolled in a doctoral programme at the time when the mobility is performed. The Erasmus+ doctoral mobility may be performed at the latest during the last semester of your doctoral studies.

The duration of the Doctoral mobility will be of 3 to 5 months, depending on the agreement among the grantee, the home and the host university coordinators.

**Academic staff** - mobility for university academic staff (a teaching activity has to comprise a minimum of 8 hours of teaching per week (5 teaching days)).

**Administrative staff** - mobility for university administrative staff

The duration of the staff mobility will be of 5 working days (excluding travel to/ from the host university).

## **Funding**

*Alexandru Ioan Cuza* University of Iași manages funds for both its incoming and outgoing grantees within the Erasmus+ Partner Countries scholarship project. Grantees are provided funding for:

1. Individual support (monthly subsistence)
2. Travel costs (international transportation)

1. Individual support (monthly subsistence)

**ADMINISTRATION OF PROJECTS AND GRANTS**

According to the Erasmus+ financial regulations foreseen by the [Erasmus+ Programme Guide](#), the amounts for individual support for Erasmus+ grantees are the following:

<b>Students/ staff</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
Students	our partner universities	<i>Alexandru Ioan Cuza</i> University of Iasi	750 EUR per month
	<i>Alexandru Ioan Cuza</i> University of Iasi	our partner universities	650 EUR per month
Staff	our partner universities	<i>Alexandru Ioan Cuza</i> University of Iasi	140 EUR per day
	<i>Alexandru Ioan Cuza</i> University of Iasi	our partner universities	160 EUR per day

The individual support will be transferred by the financial office of *Alexandru Ioan Cuza* University of Iași directly to the grantees' bank accounts (opened in Euro in a Romanian bank).

## 2. Travel costs (international transportation)

Based on the travel distance per participant, students and staff going to/coming from Partner Countries will receive the following top-up amounts, to support them in covering their travel costs:

<b>Travel distances</b>	<b>Amount</b>
Between 500 and 1999 KM:	275 EUR per participant

Travel distances must be calculated using the distance calculator supported by European Commission ([http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)). The distance of a one-way travel must be used to calculate the amount of EU grant that will support the round trip.

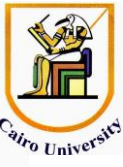
The amount for the travel costs will be transferred by the financial office of *Alexandru Ioan Cuza* University of Iași directly to the grantees' bank accounts (opened in Euro in a Romanian bank).

**Erasmus+ students will not be charged any tuition fees at the host university.** Students will continue paying their tuition and/or registration fees in their home university but the host university must apply a fee waiver policy.

## **Application procedure**

Before applying for Erasmus+ mobility, you should:

- Check the [eligibility](#) criteria and make sure that you are eligible for Erasmus+ mobility;
- Inform yourself on the study programmes offered by the host university you wish to apply to, by checking



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the website of the respective university;

- Inform yourself on the documents to be uploaded with your application: [documents to be uploaded](#).

Erasmus+ candidates of *Alexandru Ioan Cuza* University of Iași may apply for 2 (two) different host universities, in two different Partner Countries.

Erasmus+ candidates of the Partner Countries universities may only have one mobility option, which is *Alexandru Ioan Cuza* University of Iași.

## Application form

In order to apply for Erasmus+ mobility you have to (1) register for an account, (2) fill in the online application form, (3) upload your documents and (4) submit your application.

The Erasmus+ application procedure is organized (4) in steps:

STEP 1: [Register for an account](#) on this page.

It is very important that you provide a **valid email address**. Please note that you are only allowed to register once. If you register and apply from several accounts, the selection committee will only consider the first one. Once you have created an account, you will receive your personal link to the application form. The link will be sent in an email to the address you enter on this page.

STEP 2: Use the link you received in the confirmation email to **fill in your application form**.

STEP 3: **Upload the required documents**, corresponding to the type of your mobility you are applying for.

STEP 4: **Submit your application**..

### **Important!**

- Please note that you have to upload all required documents to have a complete application that will be considered during the selection process.
- Your application is not complete and may not be submitted until you have gone through all the steps. All

applications and required documents must be submitted using our online tool. Applications or required documents sent by email or surface mail will not be considered eligible.

- Once you submit your application, you will receive a confirmation of submission, with your applicant ID.
- Your file will be saved and remain accessible until you have uploaded all required documents for each



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individual mobility; you will be able to access and modify any information only before you press the SUBMIT button!

If you have any specific question related to your Erasmus+ application, be it academic or technical, please contact us at: [erasmusplus@uaic.ro](mailto:erasmusplus@uaic.ro)

[APPLY HERE!](#)

### Documents to be uploaded

Please make sure that for all your certificates and study records you upload both the scanned original (signed and stamped by your home university) and the authorized translation of the respective document into English (in case the original is not issued in English or if it is not bilingual).

The documents you should upload in your application form vary according to the mobility level, as follows:

#### DOCTORATE

1. ID/ passport
2. CV
3. [Learning Agreement](#) (filled in with information on the student and the home university, in the section Before the mobility - Table A and signed by the student and the home university (in the section Commitment)
4. Bachelor diploma (original and authorized translation into English)
5. Bachelor diploma supplement (original and authorized translation into English)
6. Master's diploma (original and authorized translation into English)
7. Master's diploma supplement (original and authorized translation into English)
8. Proof of registration as a doctoral student, issued by your home university, which confirms your level and year of study during the current academic year and the expected date of graduation (original and authorized translation into English/ certificate issued in English);
9. Language certificate (for the language of instruction of the respective study programme in the host university); internationally recognized certificates will be preferred to those issued by universities or other language centers
10. Motivation letter (to be filled in online, in the application form)



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### ACADEMIC/ ADMINISTRATIVE STAFF

1. ID/ passport
2. CV
3. Proof of employment in the home university, issued by your home university (original and authorized translation into English/ certificate issued directly in English)
4. Motivation letter (it will be filled in online, stating your motivation for applying for the E+ scholarship and describing the activities planned for the duration of the mobility in the host university)

## Selection procedure

### Step 1. Eligibility check

Home universities perform the eligibility check (Erasmus+ Programme eligibility requirements are met, all necessary documents are included in the application file, the applicant is enrolled in the respective home university) and the academic assessment of all their outgoing applicants. Ineligible applications and applications which do not get the minimum grade 5\* will be rejected. The others are declared as admissible and graded by the respective home university.

\* The grading scale will run from 1 to 10 and the marks will have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent.

### Step 2. Academic compatibility

Applications declared admissible by their home universities are further checked by the host universities to which candidates applied for. Candidates who, for academic reasons (such as academic incompatibility, lack of an appropriate coordinator/ contact person at the host university or lack of appropriate resources necessary for the proposed mobility), may not be hosted by the host university are rejected.

### Step 3. Provisional results

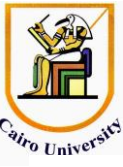
The provisional results are communicated by each home university to its candidates so that the rejected applicants may be given the possibility to appeal against the decision within 48 hours. **Rejected applicants** are informed on the reason for their rejection.

### Step 4. Distribution of scholarships

Alexandru Ioan Cuza University of Iasi performs the distribution of scholarships based on the available Erasmus+ budget for the respective Partner Country, type and level of mobility.

### Step 5. Final selection

Following the distribution of scholarships performed by Alexandru Ioan Cuza University of Iasi, each home university concludes the selection procedure, deciding on the status of its Erasmus+ candidates (selected /

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reserve / rejected). Final results are posted on the project website.

**Selected candidates** have to confirm their participation at the Erasmus+ mobility **within 72 hours** since the communication.

Candidates who are admitted following the academic evaluation of the home university and for whom the academic compatibility is confirmed, but who may not be granted an Erasmus+ scholarship due to the available budget, are declared **reserve candidates**. They can be selected following the drop-out of nominated candidates or in case additional funds are awarded to Alexandru Ioan Cuza University of Iasi for the respective type of mobility and country.

**Invitation letters**

The Department of International Relations of Alexandru Ioan Cuza University issues **invitation letters** for the Erasmus+ mobility beneficiaries as soon as they confirm their participation. The Department of International Relations of *Alexandru Ioan Cuza* University supports the beneficiaries to get in contact with the partner universities, during the visa procedure and preparation of the mobility.

## Timetable

**Opening the 2<sup>nd</sup> call: 25 January 2016**

**Closing the 2<sup>nd</sup> call: 11 March 2016**

**Eligibility check and academic evaluation: 25 March 2016**

**Academic compatibility: 18 March 2016**

**Provisional results: 1 April 2016**

**Distribution of scholarships: 8 April 2016**

**Final selections: 15 April 2016**

**Required:**

**A hard cope of the application and all documents**

**To: "International Relations Office – Cairo University"**

<a href="https://erasmusplus.uaic.ro/who-can-apply">https://erasmusplus.uaic.ro/who-can-apply</a>	للإستعلام بجامعة ياش ألكسندريوانا كوزا
مكتب العلاقات الدولية 02 35674760 Email: info@iro.cu.edu.eg	للاستعلام بجامعة القاهرة